Passport Information

In order to take SAT, passport is mandatory requirement.

Following are the information and process for machine readable passport (MRP)

Process

• Bank challan receipt and fee deposit at National Bank of Pakistan which is Rs. 3000 for normal passport & Rs. 5000 for urgent passport.

• Arrival of Applicant at Customer Service Counter.

• Token Counter + Photograph Capturing.

• Biometric Data Capturing. i.e., (Finger Print)

• Data Entry by the passport office

• Verification as per Office Record.

• Interview and Decision by Assistant Director.

• Passport Delivery Counter.

For Detailed information, please visit http://www.dgip.gov.pk/Files/Process.aspx

Documents required:

Pre requisites

If you are 18 years or above then you have to present at the passport office the following:

• Original bank challan receipt with fee deposit

• Original CNIC issued by NADRA with its 2 copies

• Old passport if it is issued and its copy

If you are under 18 years then you have to present at the passport office the following:

• Original bank challan receipt with fee deposit

• Original children registration certificate (CRC) or B-Form (فارم ب) issued by NADRA with 2 photocopies, and also accompanied with parents

• Parents CNIC with their photocopies

Time Duration for delivery of Passport:

Normal --------------10 days

Urgent-------------4 days

Passport office timings: Monday to Thursday 9.00 am till 2.00 pm & on Fridays 9.00 am till 12.30 pm

Helpline: 051-111-344-777

Website: http://www.dgip.gov.pk

Please note that passport fee will NOT be paid by LUMS.