



AUDITING STUDENTS UNDERGRADUATE PROGRAMMES

IMPORTANT INFORMATION FOR AUDIT STUDENTS:

Individuals who wish to audit a course at LUMS are classified as non-degree seeking students. Enrollment in a course as an auditing student is on a non-credit basis and no grade will be issued for the course. Auditing student may take one or more courses. Moreover, audited courses do not appear on the transcript. There is no separate university certificate for course audit. There is no fee refund for audit courses. Auditing a course does not merit availing any university facility. Such students will not be provided hostel accommodation.

Applicants should complete and submit the application to the Admissions Office on or before the application submission deadline. All applicants who have successfully completed FA/FSc. /A' Level/American High School Diploma/ International Baccalaureate or an equivalent programme of at least 12 years leading to a certificate are eligible for admission.

Auditing Students should submit the following documents to the Admissions Office on or before the deadline:

- Academic Records – Certified Photocopies of:
 - Secondary School (O levels/ Matric/ D.Com/ 10th Grade or any Equivalent Degree)
 - Post-Secondary (A Levels/ FSc/ FA/ I.COM/ ICS/ IB/ American High School or any equivalent degree)
 - Latest original official transcript of Undergraduate Programme (if applicable)
 - The application processing fee of Rs 5,000*
 - Four colored photographs with white background
 - Two copies of the National Identity Card
 - Proof of payment; A stamped copy of the payment voucher or a confirmation email of an online banking transaction constitutes proof of payment. Applicants are required to send a copy of payment proof along with all other required documents as **ONE package** on or before the stipulated deadline.

*** Payment Procedure:**

After the successful submission of the online application form through the LUMS Online account on or before the stipulated deadline, applicants will be able to print a system generated Application Processing Fee payment voucher. Applicants must print the fee voucher for making payments. For further details regarding Fee payment options, [Click here](#)

Note: In order to evaluate your application, we request that all applicants should submit their supporting documents on or before the designated deadline. If you plan to submit hard copies of supporting documents then ensure that you print the Mailing Label and paste it on the envelope containing all your supporting documents before mailing it to the LUMS Admissions Office.

Note: Application processing fee is non-refundable.

Applications with incomplete documents will not be considered by the Admissions Committee. In order to be considered for auditing student, all applicants are required to submit their official original transcript before the dead line. No further reminders will be sent.

SEMESTER OPTIONS

SCHEDULE OF CLASSES

Fall Semester 2018	September - December 2018
Spring Semester 2019	January - May 2019
Summer Semester 2019	June - July 2019

What are the important dates?

Spring 2018-19	
Online application activation	October 10, 2018
Deadline to submit online application	November 13, 2018 till 5:00 pm
Deadline to submit supporting documents	November 14, 2018
Classes Start	January 2019

FEE FOR THE UNDERGRADUATE PROGRAMMES AS AN AUDITING STUDENT

Kindly contact accountsreceivable@lums.edu.pk in Accounts & Finance Office for further details regarding various expenses for the Undergraduate Programme as an Auditing Student.

The application form for Auditing Students is available at our website www.lums.edu.pk. Please log on to the website and submit the online application form. For further details, please contact **Admission Enquiries Office**, LUMS or mail at admissions@lums.edu.pk

The University reserves the right to change its programmes, policies, and fee at any time, without prior notice.