



Checklist of required supporting documents: Graduate Admissions

Applicants must complete and submit their online application form on or before the application submission deadline. In addition to this, all applicants are required to submit the following supporting documents to the LUMS Office of Admissions on or before the stipulated deadline;

- Attested/certified copies of all academic transcripts/certificates (Secondary, Post Secondary, Bachelors, Masters or any other qualification)
- GMAT and/or GRE scores (if applicable)
- Work Experience Letters (if applicable)
- Research Statement (if applicable)
- Two letters of recommendation in sealed envelopes
- Two copies of the Computerized National Identity Card or valid passport
- Four passport size photographs with white background
- Complete copy of Passport (for International Applicants)
- **Proof of payment for local/overseas applicants;** A stamped copy of the payment voucher or a confirmation email of an online banking transaction constitutes proof of payment. Applicants are required to send a copy of payment proof along with all other required supporting documents in **ONE package** on or before the stipulated deadline.
- **Proof of payment for international applicants;** Original Bank Draft drawn in favour of Lahore University of Management Sciences. Applicants are required to send original Bank Draft along with all other required documents as **ONE package** on or before the stipulated deadline.

Details of Application Processing & LUMS Admission Test Registration Fee (if applicable):

- The appropriate application processing fee of Rs. **4,700** (MBA/EMBA/PhD Management/MS Economics)
- The application processing fee of Rs. **950** (SBASSE MS/PhD Programmes)
- LGAT & LUMS Subject Test Registration Fee of Rs. **750** (SBASSE MS/PhD Programmes)
- The application processing fee of \$66 (for international applicants)

Payment Procedure for local/overseas applicants: After the successful submission of the online application form through the LUMS Online account on or before the application submission deadline, applicants will be able to print a system generated Application Processing and LUMS Test Registration (if applicable) Fee payment voucher. For further details regarding Fee payment options [Click here](#)

Payment Procedure international applicants: International applicants are required to make a payment for the Application Processing Fee through a Bank Draft drawn in favour of Lahore University of Management Sciences.

Applicants are required to send original Bank Draft along with all other required documents as **ONE package** on or before the stipulated deadline.

All other supporting documents that may be deemed relevant including testimonials demonstrating prior research experience.

Supporting documents for Financial Aid (if applicable)

- Income certificates of all earning members of the family – This includes salary slips of last three months for salaried persons, pension book for retired, financial statements for self-employed or businessman and a certificate/proof/ legal affidavit in case of any other income.
- Retirement Order/ Final Settlement Letter in case any one of your parents or guardian is retired.
- Income Tax Returns of all earning members & of business in case of businessman for 2016.
- Wealth Statement for 2016.
- Bank Statements (for the last 12 months) of all bank accounts in the names of all the family members and in the name of business in case of businessmen.
- Utility Bills (last three months) – Electricity, Gas, Phone, Water.
- Rental Lease Agreement (if the residence or any other property is being leased for residence or business purposes or if excess property is leased to any other person/ party for income purposes).
- Copies of Saving Certificates/ Bonds/ Shares/ CDC Statement.
- Loan Document(s) of Loan outstanding as a liability (loan sanctioning document & payment plan) and loan receivable from any relative, financial institution, agency or organization.
- Medical bills/ expenditure related documents (if any of the family member is suffering from any fatal/ serious disease). Please also provide a brief history of the medical ailment.
- Credit Card Statements for last 6 months (if applicable).
- Property ownership documents (house, plots, agricultural land, flat, shops etc). Allotment letter in case the property has been provided by the employer.
- Vehicle(s) Registration documents of the vehicles being used by the family. Allotment letter in case the vehicle has been provided by the employer.
- Mortgage/ Lease document(s) (in case house, car or any other property has been taken/ given on lease).

- Fee receipts & Fee Concession (Scholarship/Loan) document(s) of sibling(s)/ dependent(s) - from any institution including LUMS.
- Fee receipt & Fee Concession (Scholarship/Loan) document from the last institution the applicant attended.
- Domicile Certificate of the applicant only.
- Copies of CNIC/ B – Form of Applicant and Parents/ Guardian.
- Complete Photocopy of Passport of Applicant and Parents/ Guardian (All 36 pages).
- Picture(s) of the house you are residing in (Outside & Inside View).
- Any other document(s) demonstrating financial need.

LUMS Financial Aid Office may request additional information, or conduct a physical audit, in order to properly evaluate your financial need. Please respond promptly to avoid delays.

All data and documents submitted with the Financial Aid form will be treated as confidential.

Disclaimer:

- Applications or documents received after the stipulated deadline will not be processed.
- It is the responsibility of the applicant to provide correct and timely information to the Admissions Office. Applications without complete and correct information or documents will not be considered for admission.
- All information submitted through online application should be supported by the provision of copies of relevant transcripts and certificates. Any information will not be considered valid if an official proof/document is missing.
- The University reserves the rights to change dates and deadlines for admission. Please keep informed of any changes by visiting www.lums.edu.pk periodically as well as the LUMS application site.